SAF Productivity Tools Presentation

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Overview
Slack is a messaging platform that can be easily integrated with your day to day tools so that users can find all relevant information in a single place.

Team Benefits
✔ One to one and group messaging.
✔ Organize conversations based on "topics".
✔ Connect other tools (e.g.: website, calendar, ordering system, etc).
✔ Collaborate with your top vendors and/or customers.

Overview
A comprehensive password management solution for the whole company.

Team Benefits
✔ Centralized password management.
✔ Prevent users from storing sensitive passwords all over the place.
✔ Easily share passwords between team members.
**MANIFESTLY**

**Overview**
A simple solution that allows teams to follow processes based on checklists.

**Team Benefits**
- Quickly develop and implement SOP (standard operating procedures) that are based on checklists.
- Ensure that the knowledge stays in the company for every single process.
- Provide accountability with all processes.

**gsuite.google.com**

**Overview**
A comprehensive suite of tools that includes email, word processing, spreadsheets, presentations and many other useful tools.

**Team Benefits**
- Online collaboration for projects.
- Single suite that provides much of the basic tools that any team member requires for their day to day operations.
- No need to install software as it’s 100% web based.

**Basecamp**

**Overview**
A simple yet powerful tool to manage projects with other people in a collaborative fashion.

**Team Benefits**
- Keep emails, tasks and files in a single place.
- Quickly organize projects to get things done in an orderly fashion.
- Use it for everything: new website project, moving to a new facility or on-boarding a new employee.
**Overview**

A simple tool to quickly share your calendar with your customers or peers to schedule meetings.

**Team Benefits**

- Share your calendar with your peers, customers or vendors.
- Easily setup different meeting types and lengths (lunch, on-site meeting, visit, etc).
- Reduce the time spent coordinating a meeting.

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**Overview**

Share your key performance indicators (KPI’s) on TV’s around the workplace.

**Team Benefits**

- Ensure that the teams are pushing towards the same goals and keeping track of what truly matters.
- Use visual indicators to keep the teams in sync.
- Connect multiple systems to view all important KPI’s in a single place.

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**Overview**

A modern communications platform.

**Team Benefits**

- Use a combination of physical phones and soft phones (computer and/or cell phone).
- Easily setup IVRs (interactive voice responses), call routing and messaging.

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